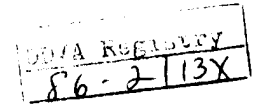


ADMINISTRATIVE - INTERNAL USE ONLY



3 December 1986

MEMORANDUM FOR: Deputy Director for Administration
VIA: DCI Administrative Officer
FROM: Deputy Inspector General for Audit
SUBJECT: Request for Parking Spaces in Rosslyn

STAT

1. The Audit Staff presently has nine parking spaces in Key Building for the use of over 40 personnel. This is not the burden it might seem at first as most auditors are usually working at other sites and parking is available at those sites. However, certain audit personnel, GS-15 and SIS officers who are primarily assigned to Rosslyn, are required to supervise or visit on a continuing basis audit sites throughout the Headquarters area. The use of their POVs is necessary to accomplish this in a timely and efficient manner as shuttle service to and from some sites such as can take hours from Rosslyn. The nine Key Building spaces allocated to the Audit Staff are assigned to these officers. All spaces are available for general Audit Staff use when the assignees are not occupying them.

STAT

2. In order to provide parking to all those officers--there are 12--with the broader supervisory duties noted above, the Audit Staff requests the assignment of an additional three parking spaces in Rosslyn.

STAT



ADMINISTRATIVE - INTERNAL USE ONLY

DATA REGISTRY
45-13

ADMINISTRATIVE - INTERNAL USE ONLY

SUBJECT: REQUEST FOR PARKING SPACES IN ROSSLYN

*APPROVED:

/s/ William F. Donnelly 22 DEC 1986
Deputy Director for Administration

D/IG/A, [REDACTED] (4Dec86)

STAT

Distribution:

Orig - Addressee (Return to Originating Office)
1 - DDA
1 - DCI/AO
1 - IG/AS

*Provided (a) that this special action be reviewed in 12 months with a view to determine if it had the desired effect, and (b) that the requesting organization pay for the parking acquired by this action.